



Leading and supporting efforts in south King County to end domestic violence.

Job Announcement June 2015

CHILDREN'S DOMESTIC VIOLENCE RESPONSE TEAM & COMMUNITY ADVOCATE

Job Title	Children's Domestic Violence Response Team & Community Advocate
Reports to	Deputy Director
Location	South King County, WA
Classification	Non-Exempt
Posting Date	June 24, 2015
Closing Date	July 8, 2015
Hours	40 hours per week with some weekend and evening hours

DAWN is a comprehensive provider of domestic violence services, including Emergency Confidential Shelter, a 24-hour Crisis and Advocacy Line, and Community Advocacy including Legal and Immigrant Rights, Mental Health, Support Groups and one-on-one support. DAWN's mission is to lead and support efforts in South King County communities to end domestic violence by providing the critical services and education for survivors to make informed choices about their future and engaging communities to raise awareness and take action.

Overview of Position

This position provides domestic violence advocacy services for adult survivors of domestic violence in order to promote self-determination and safety of survivors and their children. The person in this position is DAWN's representative on the Children's DV Response Team and works with the team collaborators (Sound Mental Health and the YWCA) to provide wrap-around services to parents and their children. This position also assists in covering the crisis line and gaps in staffing on an as needed basis, as well as work with advocates and the Deputy Director to streamline services, data collection and develop processes for program evaluation and outcome measurements.

Job Responsibilities

1. Provide advocacy-based counseling for adult survivors of domestic violence, with an emphasis on survivors participating in the Children's Domestic Violence Response Team (CDVRT), including safety planning, legal advocacy, resource referrals, and assisting survivors in exploring their options.
2. Participate in regular meetings with CDVRT collaborators, including weekly planning meetings, "meet and greets" with prospective families interested in the CDVRT, & on-going wrap-around appointments.
3. Represent DAWN as part of the CDVRT at trainings/events/outreach and take leadership on program development, data collection and reporting, outcome measurements, and solidifying team procedures.
4. Provide a domestic violence advocacy perspective when contributing to CDVRT program policy and procedures.
5. Provide advocacy-based counseling on DAWN's Advocacy and Crisis Line, facilitate modules as part of DAWN's Advocacy Trainings, and engage in mentoring DAWN's volunteers in both legal and community advocacy roles.
6. Ensure DAWN's support groups and child care is coordinated and staffed.
7. Gain expertise in system collaboration dynamics, and provide staff technical support in this arena.

8. Develop in-depth knowledge of mental health systems as well as family therapy and trauma therapy approaches.
9. Collaborate with other providers/agencies in the provision of client services.
10. Promote teamwork and teambuilding with all staff and agency collaborators at all times. Work to ensure the success of others.
11. Give community presentations as requested.
12. Ensure that funder- and agency-based annual training goals are met. Complete and submit required reports and data collection to all parties in a timely manner.
13. Other duties as assigned.

Qualifications

Required Qualifications:

- A strong commitment to DAWN's mission and values
- Preferred 4 year degree, additional experience may be substituted for degree
- Two + years of direct human services experience including one + year working with domestic violence survivors
- Skilled in working with sensitive issues and commitment to respecting the confidential nature of the programs
- Proven ability to work effectively with diverse staff, clients and volunteers
- Demonstrated ability to work comfortably as a team member and contribute positively to workplace
- Demonstrated problem-solving approach to concerns and challenges
- Proficiency in data collection and reporting
- Strong written and oral communication skills
- Strong time management and organizational skills
- Provide own transportation; possess a valid Washington State driver's license, proof of auto insurance and a positive driving record
- Ability to pass a Washington State Patrol background check – required for employment

Desired Qualifications:

- Twenty hours of recent Domestic Violence Training preferred
- Current CPR/First Aid and HIV/AIDS training preferred or able to secure within one month of employment.

To Apply

This position is open until filled. To apply, please submit your resume and cover letter to info@dawnonline.org with the subject "CDVRT Advocate" in the subject line. **Please note:** applications not accompanied by both a cover letter and a resume will not be considered.

DAWN is an equal opportunity employer. We do not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, ancestry, age, marital or veteran status, disability, gender identity, sexual orientation, or any protected status.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.